

The Writing Process Part 2

	Orientation	Collecting Data	Organizing/Structure	Producing text	Revising	Editing
Activities	Getting an idea Formulate a question First inquiry/research Talking to friends, teachers etc Writing down all ideas Timeline or schedule	Reading Collecting empirical data Making interviews Questionnaires	To structure the whole paper Outline for every chapter Organizing the data and fit it into the structure/outline	Write, write, write	Rewrite the text Transform the text in a way a reader can follow your argumentation In different steps	Layout Check on formal requirements like citation etc. Table of content Table of abbreviation Table of figures
Problems	Too many interesting topics Start to read too thoroughly Read without ending To find a good narrow question	not enough literature no volunteers for the interviews etc. too many literature no way to get the material	Many possibilities to structure Unsure about it Realize the question goes nowhere Realize have not enough data	No beginning Difficulties to start Motivation The inner censor	Cannot see the problems of the text No distance to the text and content	Not enough time
Helpful methods	Have a journal Free writing Cluster Brainstorming Orientated reading Reading only abstracts Talking to...	Writing protocols/excerpts Taking notes Reading journal Mind maps of the read texts Think about the right method Narrowing the question	Mind maps for the whole paper but also for every chapter and maybe every section Think about different structure possibilities Look at similar papers	Free writing several versions of a text Writing group Changing your point of view Explain your topic a kid Writing in column	Feedback Do one step after another – 1 st content, 2 nd structure, 3 rd style, 4 th citation, 5 th grammar etc.	Make a realistic timeline at the beginning of your writing process and revise it from time to time

