

The text of the study-specific regulations for the course of studies and examinations of the program International Business Administration (Bachelor) in the version valid with effect from January 16, 2019 is published below.

The new version takes into account:

1. the Study-specific regulations for the course of studies and examinations of the program International Business Administration (Bachelor) of July 5, 2017 as well as
2. the first statutes of January 16, 2019 on the amendment to the Study-specific regulations for the course of studies and examinations of the program International Business Administration (Bachelor) of July 5, 2017.

Study-specific regulations for the course of studies and examinations of the program International Business Administration (Bachelor)¹

of July 5, 2017
in the version of January 16, 2019

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§ 1 Scope of application (Additionally § 1 ASPO)

¹The terms of the universal study and examination regulations for Bachelor and consecutive Master courses of study (ASPO) at Europa-Universität Viadrina Frankfurt (Oder) from 27.01.2016 last revised by amendment articles from 02.11.2016, for the study program International Business Administration with the degree Bachelor of Science at the Faculty of Business Administration and Economics at Europa-Universität Viadrina Frankfurt (Oder), are added to and explicated as follows:

§ 2 Objective of studies (Additionally § 1 (2) sentence 2, no. 1 ASPO)

(1) ¹The study program is designed to teach students scientific reasoning and responsible behavior and to contribute to their personal development. ²At the end of their studies, students should have acquired specific knowledge displaying grasp of the international dimension of economic activity and its social implications and to be able to independently apply the scientific tools they have learned to practical problems. ³Primary objective of the academic education at the faculty of Business Administration and Economics is to learn appropriate methods, which allow the identification, formulation and scientific treatment of individual and collective economic problems. ⁴A goal of the education is also the professional ability of the students. ⁵The required practical qualifications for professional capability cannot and are not supposed to be imparted by the university.

(2) ¹In correspondence with the faculty structure, particularly its international orientation, there is a big emphasis on the international economic aspects throughout the education. ²Therefore the program strives to ensure profound education on business administration and open economy in combination with acquiring foreign language competences in internationally oriented modules. ³Special attention is being paid to multidisciplinary aspects of subject matter.

§ 3 Degree (Additionally § 1 (2) sentence 2 no. 2 i.c.w. § 2 (1) ASPO)

¹Upon successful completion of the Bachelor studies, the student is awarded the academic degree "Bachelor of Science" (abbr. B.Sc.).

§ 4 Beginning of studies (Additionally § 1 (2) sentence 2 no. 5 ASPO)

¹Studies begin in the winter semester of each year.

¹ The following text is a translation of the study-specific regulations for the study program International Business Administration (Bachelor) .Only the German language versions of these regulations are valid for all official and legal purposes. The English language version is provided merely as a guide.

§ 5

Recognition of periods of study, academic and examination achievements as well as recognition of extracurricular knowledge and skills (Additionally § 12 ASPO)

(1) ¹The recognition of periods of study, academic and examination achievements as well as recognition of extracurricular knowledge and skills is regulated by § 12 ASPO.

(2) ¹The applicant has to present the necessary information about the achievement of which recognition is requested. ²The recognition is a result of an examination of the documents provided by the applicant. ³In the case of refusal by the responsible examination board for the achievement to be recognized in accordance with § 12 (1) sentence 1 ASPO, a recognition assessment will be carried out at the written request of the student to the responsible examination board, given that the student provides credible evidence of having acquired the relevant knowledge and skills elsewhere. ⁴The recognition assessment is to be carried out by a university professor of the Faculty of Economics, who is authorized to carry out such an assessment and is appointed by the responsible examination board. ⁵The form of this recognition assessment is to be determined by the examination board upon consultation with the abovementioned authorized professor in accordance with § 23 (5) sentence 1, (6) sentence 1 ASPO, taking into account the qualification objectives to be achieved for the module to be recognised and the selection of the forms of assessment, specified in § 7 (1) of these regulations, and of the respective scope of examination.

(3) ¹If the examination is passed with at least "sufficient" ("ausreichend") the achievement counts as recognized. ²In the event of failure to pass the assessment the student concerned must be informed of the decision of the examination board to reject a recognition in accordance with § 12 (6) sentence 1 ASPO and the reasons must be given to him/her.

§ 6

Standard study period, structure of studies, forms of teaching, mobility window (Additionally § 1 (2) sentence 2 no. 6, § 4 (2), § 5 (1) sentence 1, (2) sentence 2, § 7 (1) and (2), § 8 ASPO)

(1) ¹The standard period of study is six semesters. ²The study program comprises of 180 ECTS-Credits (in the following: Credits). ³From the 180 Credits required for the successful completion of the studies, at least 30 Credits must be earned at the Europa-Universität Viadrina Frankfurt (Oder). ⁴If students are studying within the framework of a double degree then it is possible for some changes in the regulations in sentence 3 to be made. ⁵This is decided by the responsible examination board.

(2) ¹Students are free to choose in what order they complete the course studies and examinations.

²The specific information on the courses frequency and possible existing admission requirements of the modules listed in the module descriptions must be considered. ³The non-binding study plans attached in Annexes 2 and 3 provide an example of a reasonable structuring of the studies.

(3) ¹The study program includes modules from the areas of business administration and economics, optional modules of interdisciplinary areas in cultural sciences and law, the teaching of key qualifications as well as the Bachelor thesis. ²The study program content is structured as follows:

- Basic economic education (72 credits),
- Specialization (54 credits),
- Extracurricular and Interdisciplinary competencies (42 credits) and
- Bachelor thesis (12 credits).

³In the first three semesters, which serve orientation purposes, students are to complete the modules of basic economic education and to provide proof of their knowledge in the Foreign Language module (CEFR B1 level). ⁴The second term of studies (4th-6th semesters) contributes to specialization of studies. ⁵During the specialization period the students further establish their expertise; additional competencies are obtained in the area of extracurricular and interdisciplinary qualifications.

(4) The basic economic education contains 12 compulsory modules (teaching and examination language is English) each worth 6 credits:

- International Management
- Marketing
- Financial Accounting
- Management Accounting
- Finance & Investments
- Business Taxation
- Production & Logistics
- Business Informatics
- Mathematics
- Statistics
- Microeconomics
- Macroeconomics

(5) ¹Within the specialization ten compulsory elective module groups are offered:

- Accounting
- Domestic Taxation
- European Economics
- European Taxation
- Finance
- Information & Operations Management
- Innovation & Marketing
- Quantitative Methods
- The Management Process
- Banking & International Finance

²Three modules are to be selected from these compulsory elective module groups. ³In each of the elective module groups selected, three modules with 6 credits each are to be successfully completed. ⁴The module catalogue (Annex 1) defines whether the modules of the compulsory elective module group must be selected

(compulsory modules) or if they can be selected (compulsory elective modules). ⁵Students are recommended to take part in a seminar as part of their specialization.

(6) ¹The extracurricular and interdisciplinary qualifications include the foreign language modules

- Foreign Language (CEFR A2 level) with 12 Credits
- Foreign Language (CEFR B2 level) with 12 Credits

and other soft skills and internships amounting to 18 credits. ²Proof of the foreign language module (CEFR A2 level) should be provided by the end of the second semester, proof of the foreign language module (CEFR B2 level) should be provided by the end of the fourth semester. ³English cannot be selected as a foreign language in none of the two modules. ⁴For foreign students who have not proven their ability to study in German, German as a foreign language is obligatory in both modules. ⁵The achievements recognized as extracurricular and interdisciplinary qualifications will be assessed as study achievements with "passed" or "failed" and will not be included in the calculation of the overall final grade according to § 26 ASPO. ⁶A guideline for the implementation and recognition of internships shall be issued by the responsible examination board.

(7) ¹Forms of the offered courses are, in particular, lectures, exercises, tutorials, colloquiums, seminars, projects, excursions, workshops and project days, internships and language courses. ²Events with coordination and variety aspects are shown separately.

(8) ¹The international orientation of the study program must be taken into account in the second part of the studies, usually in the fifth or sixth semester, when one semester with the minimum duration of three months must be completed in a foreign university (study stay abroad). ²A recognition of the study abroad in accordance with sentence 1 shall only be granted if at least 12 credits have been earned and proven during this study stay. ³A study abroad in the sense of these study-specific regulations is a stay at an approved foreign university with the right to award doctorates. ⁴As a matter of principle, the achievements to be recognized must not be delivered in the student's native language. ⁵The proof in the module "Foreign Language (CEFR B2 level)" as referred to in paragraph 6 counts to have been provided if during the study abroad modules in this foreign language worth at least 18 credits are provided and proven. ⁶The recognition of study and examination achievements from a foreign university comply with § 12 ASPO.

(9) ¹In justified exceptional cases the responsible examination board can exempt students, upon request, from pursuing the studies abroad referred to in paragraph 8, sentence 1. ²Such a request shall be justified in particular

- In the case of students who take care of children and/or close relatives,
- In the case of students with disabilities and/or chronic illnesses,
- In the case of students who are not of German nationality and who have not obtained their university entrance qualification in Germany or at a German school abroad

³Students who do not complete a study abroad in accordance with paragraph 8, sentence 1, must successfully complete the module group "European Economics" within their specialization phase as well as successfully complete modules of at least 18 credits in their specialization phase whose teaching language must not be German. ⁴In addition these students are to complete an international internship of at least four weeks during their studies.

(10) ¹In addition to paragraph 8, the faculty offers students the opportunity to obtain a double degree abroad with selected partner universities. ²In this case, students must spend at least two semesters at the partner university abroad. ³Students must apply for a place within the framework of a double degree agreement at the department of Europa-Universität Viadrina Frankfurt (Oder) responsible for organizing and carrying out their studies abroad. ⁴The study and examination achievements amounting to 60 credits to be provided under the respective double degree agreement are listed in the non-binding study plan in Annex 3 of this study-specific regulations and documented in the respective double degree agreements, which are announced to the students by a notice board or the relevant electronic systems. ⁵The compulsory or compulsory elective character of the modules to be provided can be found in the module catalogue (Annex 1). ⁶Paragraph 8 sentences 4 to 5 apply respectively. ⁷The Examination Board decides on the recognition of these study and examination achievements made within the framework of a double degree agreement, in accordance with the regulations of the respective double degree agreement with the respective partner university, provided that these have been met in the agreement. ⁸Also note the following Appendices 1 and 3 to this order.

§ 7

Forms of examination, organisation of examinations, admission to examinations (Additionally § 4 (2), § 10 (3) sentence 2, § 11, §§ 13 to 16, § 17 (3) ASPO)

(1) ¹According to §4 (2) ASPO, the qualification goals, the teaching and examination forms, including credits as well as the type and scope, are specified in the module descriptions. ²Examination achievements are provided in accordance with the respective module description as follows:

- 120-minute written examination,
- oral examination of approximately 25 minutes per student,
- one or more home assignments as addition to the examination achievement (e. g. seminar paper),

- written examination of 90 minutes and one or more home assignments as addition to the examination achievement, or
- oral examination of approximately 20 minutes per student and one or more home assignments as addition to the examination achievement.

(2) ¹The examination board responsible appoints the examiners as well as - for course-related oral examinations with the exception of the last possibility of a repetition of these - the assessors. ²For the examiners of the Bachelor thesis precede the provisions of § 17 (3) ASPO. ³The responsible examination board can, by decision, assign the responsibility for appointing examiners and assessors to the chairman and his or her representative.

(3) ¹As a rule, the written exams and oral examinations for courses of the Faculty of Economics are combined in examination blocks at the end of the course or before the beginning of the next semester.

(4) ¹The responsible examination board shall determine the place and time for the written or oral examination and shall announce them by notice board or the relevant electronic systems. ²It may assign this task to the respective examiner. ³A necessary short notice change of examiner(s), date of examination or examination place for compelling reasons is permitted; it must be announced immediately in the manner described above. ⁴It is up to the students to pay attention at the notices or publications in electronic form.

(5) ¹A specific registration period (beginning and end) is to be determined for each written exam and for each oral examination and shall be announced by the responsible examination board. ²Paragraph 4, sentence 2 and sentence 4 shall apply accordingly. ³The students must register for the written exams and oral examinations within the registration period in the form determined by the examiner(s) and the Examination Office. ⁴In principle, the registration shall be made by means of the relevant electronic systems, unless a written procedure is exceptionally carried out. ⁵In the case of missing registration, participation in the relevant examination is impossible or the examination performance will not be evaluated.

(6) ¹Only those who are enrolled at the Europa-Universität Viadrina Frankfurt (Oder) and have not lost their rights to take part in examinations in the corresponding module of a basic economic study course at a university in the Federal Republic of Germany may be admitted to the examinations in this course of study.

§ 8

Bachelor thesis

(Additionally § 1 (2) sentence 2 no. 7, § 17 (7) sentence 3, (9) sentences 1 and 3, (11) sentence 3 ASPO)

(1) ¹The scope of the Bachelor thesis is 12 credits and the working time is ten weeks. ²The required page or characters number of the Bachelor thesis must be determined in written form by the first supervisor when the topic is being given. ³As preparation for the Bachelor thesis students are recommended to submit at least one seminar paper during their studies. ⁴The basic economic education should be successfully completed by the time of admission to the Bachelor thesis.

(2) ¹The Bachelor thesis shall be written in German or English language. ²If the Bachelor thesis is written in German then it must contain a summary in English in the appendix.

(3) ¹In case of illness of the student, the working time for the Bachelor thesis may be extended by the examination board upon a request by the student. ²The request shall be accompanied by an official medical report stating the physical or psychological effects of the illness and its expected duration. ³The determined length of the extension must be based on this.

(4) ¹For degrees that are part of a double degree agreement, the double degree agreement, module catalogue and module description specify whether the Bachelor thesis is to be written at the Europa-Universität Viadrina Frankfurt (Oder) or at the partner university.

(5) ¹For degrees that are part of a double degree agreement, the content of the Bachelor thesis may, in deviation from § 17 (7) sentences 1 and 2, be substantially identical with that of a Bachelor thesis formerly or simultaneously submitted by the student to this or the partner university in the context of a double degree agreement, the existence of which is or was a prerequisite for the awarding of an academic degree.

§ 9

Evaluation of examinations

(Additionally § 23 (1) sentence 3 a), (2) ASPO)

¹The assessment of examinations shall be carried out in accordance with the grades of § 23 (1) sentence 3a) and differentiated in accordance with § 23 (2) ASPO.

§ 10

Compulsory academic consultation

(Additionally § 1 (2) sentence 2 no. 8, § 3 (3) sentence 2 and § 6 (1) and (6) ASPO)

(1) ¹Participation in an academic consultation according to § 6 i. c. w. Section 3 (3) ASPO is obligatory for students in accordance with sections 21 (2) sentence 2 and 20 (3) sentence 1 of the BbgHG if they have not passed the Bachelor examination within ten semesters.

(2) ¹The obligatory academic consultation shall be provided by the head of the responsible examination board. ²The obligatory academic consultation always takes place in the form of an individual

conversation.³After receiving a written invitation to the consultation in accordance with §6 (2) ASPO, the conversation usually takes place within four weeks.⁴In order to prepare for this consultation, the head of the responsible examination board may request the faculty's academic advisers for support.

(3) ¹In the event of non-compliance with the concluded study agreement for a valid reason, immediately after becoming known, proof of the valid reason must be provided in written form to the head of the responsible examination board. ²In the event of illness as a valid reason, this must be proven by an official medical report, in particular in the case of request for resignation from an examination, extension of the working time for home assignments as examination, e.g. seminar papers, as well as extension of the working time for the final thesis. ³A request for consideration of other valid reasons must be made in written form and accompanied by appropriate supporting evidence. ⁴The responsible examination board determines whether there are valid reasons that justify the adjustment of the studies agreement and may authorize the chairperson, if a valid reason is acknowledged, to immediately adjust the study agreement together with the student concerned. ⁵If there are no valid reasons acknowledged, the regulations of § 6 (7) sentence 1 ASPO apply.

(4) ¹A template of a study agreement is attached to these regulations as Annex 4.

§ 11

Commencement / Annulment

¹This program specific regulations become effective on the day following their publication in the official announcements of the Europa-Universität Viadrina Frankfurt (Oder) and apply to all students who enroll for this course of studies at the university from the moment they become effective. ²The subject-specific regulations for the International Business Administration (Bachelor) program of the Europa-Universität Viadrina Frankfurt (Oder) from 24 April 2013 will no longer apply from 30 September 2020 on.

§ 12

Interim regulations

¹Students who were already enrolled in the International Business Administration program with a Bachelor degree, prior to these study-specific regulations entering into force, may irrevocably make a written request to the Examination Office until 30th of September 2020 that the General Study and Examination Regulations for the Bachelor and Master programs (ASPO) at the Europa-Universität Viadrina Frankfurt (Oder) from 27th of January 2016 be applied to them in the respectively valid versions

in combination with these study-specific regulations for the International Business Administration (Bachelor) program. ²In accordance with sentence 1, students who have not completed their studies by 30.09.2020 will be transferred into these study-specific regulations for the International Business Administration (Bachelor) program in combination with the General Study and Examination Regulations for Bachelor and Master programs (ASPO) at the Europa-Universität Viadrina Frankfurt (Oder) from 27.01.2016 in the respectively valid versions. ³In accordance with sentence 1, this also applies to students, who study according to the General Study and Examination Regulations valid until 30.09.2017 for the study program International Business Administration with a Bachelor degree of Europa-Universität Viadrina Frankfurt (Oder) from 30.06.2010, provided that in case these students do not complete their studies until 30.09.2017 will be transferred at this point in time into these study-specific regulations for the International Business Administration program (Bachelor) in combination with the General Study and Examination Regulations for Bachelor and Master Degree Programs (ASPO) at the Europa-Universität Viadrina Frankfurt (Oder) from 27.01.2016 in the respectively valid versions, unless they have irrevocably made a written request to the Examination Office before 30.09.2017 to have the General Study and Examination Regulations for Bachelor and Master Programs (ASPO) at the Europa-Universität Viadrina Frankfurt (Oder) from 27.01.2016 in combination with these study-specific regulations in the respectively valid versions applied to them.

Annex 1: Module catalogue

Grundlagenausbildung (72 Credits)

The basic economic education contains 12 compulsory modules each worth 6 credits:

- International Management
- Marketing
- Financial Accounting
- Management Accounting
- Finance & Investments
- Business Taxation
- Production & Logistics
- Business Informatics
- Mathematics
- Statistics
- Microeconomics
- Macroeconomics

Specialization (54 Credits)

Within the specialization, ten compulsory elective module groups are offered. Three modules are to be selected from these compulsory elective module groups. In each of these three elective module groups selected, three modules with 6 credits each are to be successfully completed. Unless otherwise stated, the modules are compulsory elective modules.

Accounting (18 Credits)

- Angewandte Statistik (Statistik 2)
- Ausgewählte Themen in Accounting
- Betriebswirtschaftliche Steuerlehre
- Controlling
- DATEV-Anwendungen
- Fallstudienseminar "FACTs"
- Fallstudienseminar "Fußball, Bilanzen und Steuern"
- Forschungsseminar Controlling
- HGB-Bilanzierung
- International Accounting
- Seminar in Accounting
- Seminar in Sustainability Reporting
- Tax Accounting (Steuerliche Erfolgsermittlung- und Abgrenzung)

Banking & International Finance (18 Credits)

- International Monetary Economics (Pflicht)
- Angewandte Statistik (Statistik 2)
- Ausgewählte Themen in Banking & International Finance
- Banking and Regulation
- Corporate Finance
- Intermediate Economics
- Kapitalmarkttheorie
- Monetary Theory and Monetary Policy
- Ökonometrie

Domestic Taxation (18 Credits)

- Angewandte Statistik (Statistik 2)
- Ausgewählte Themen in Domestic Taxation
- Betriebswirtschaftliche Steuerlehre
- DATEV-Anwendungen
- Fallstudienseminar "FACTs"
- Fallstudienseminar "Fußball, Bilanzen und Steuern"
- Fallstudienseminar "Umsatzsteuerrecht"
- HGB-Bilanzierung
- Seminar in Unternehmensbesteuerung
- Steuerliche Verrechnungspreise
- Tax Accounting (Steuerliche Erfolgsermittlung- und Abgrenzung)
- Taxation in Europe
- Umsatzsteuer im Binnenmarkt

European Economics (18 Credits)

- Angewandte Statistik (Statistik 2)
- Applied Microeconomics
- Ausgewählte Themen in European Economics
- Intermediate Economics
- Internationale Umweltökonomie
- Internationale Wirtschaftsbeziehungen
- International Monetary Economics
- Ökonometrie
- Seminar in Applied Economics
- Topics in Applied Economics
- The Economics of European Integration
- Wettbewerbstheorie und Europäische Wettbewerbspolitik

European Taxation (18 Credits)

- Angewandte Statistik (Statistik 2)
- Ausgewählte Themen in European Taxation
- Betriebswirtschaftliche Steuerlehre
- Fallstudienseminar "Fußball, Bilanzen und Steuern"
- Fallstudienseminar "Internationale Steuerlehre"
- Fallstudienseminar "Umsatzsteuerrecht"
- International Accounting
- Internationales Steuerrecht mit dem Schwerpunkt Doppelbesteuerungsabkommen und Europäisches Steuerrecht
- Steuerliche Verrechnungspreise
- Tax Accounting (Steuerliche Erfolgsermittlung- und Abgrenzung)
- Taxation in Europe
- Umsatzsteuer im Binnenmarkt

Finance (18 Credits)

One of the modules „Angewandte Kapitalmarkttheorie“ or „Kapitalmarkttheorie“ must be successfully completed (compulsory module).

- Angewandte Kapitalmarkttheorie
- Angewandte Statistik (Statistik 2)
- Ausgewählte Themen in Finance
- Corporate Finance
- Kapitalmarkttheorie
- Seminar Finanzwirtschaft
- Seminar in Finance
- Unternehmensbewertung

Information & Operations Management (18 Credits)

- Ausgewählte Themen in Information & Operations Management
- Business Intelligence & Data Management
- Enterprise Resource Planning with SAP
- Introduction to Optimization Systems
- Konzepte des Supply Chain Management
- Operations und Supply Chain Management
- Seminar aus IOM
- Seminar aus Supply Chain Management

Innovation & Marketing (18 Credits)

- Angewandte Statistik (Statistik 2)
- Ausgewählte Themen in Innovation & Marketing
- Developing Business Cases
- Entrepreneurship: Grundlagen & Perspektiven
- Entrepreneurship and effectuation
- Internationales Innovationsmanagement
- Leadership, Change, Culture
- New Venture Creation: Unternehmensgründung und Unternehmensnachfolge
- Seminar: Aktuelle Fragen des Internationalen Managements
- Seminar: Einführung in die Unternehmensgründung / Businessplan
- Seminar: "Hinsehen" - Kritische Perspektiven auf die globalisierte Welt
- Seminar in Marketing
- Strategic Marketing

Quantitative Methods (18 Credits)

- Angewandte Statistik (Statistik 2) (Pflicht)
- Ausgewählte Themen in Quantitative Methods
- Kapitalmarkttheorie
- Ökonometrie
- Seminar: Analyse ökonomischer Zeitreihen
- Seminar: Analyse von Umweltprozessen
- Statistische Modelle
- Topics in Applied Economics
- Zeitreihenanalyse

The Management Process (18 Credits)

- Aktuelle Fragen zu den Themen "Personal, Arbeit und Management" - Forschungsseminar
- Ausgewählte Themen in Management Process
- Developing Business Cases
- Entrepreneurship: A Management-based Introduction
- Entrepreneurship: Grundlagen & Perspektiven
- Entrepreneurship and effectuation
- Leadership, Change, Culture
- New Venture Creation: Unternehmensgründung und Unternehmensnachfolge
- Operations und Supply Chain Management
- Seminar: Aktuelle Fragen der Managementforschung
- Seminar: Aktuelle Fragen des Internationalen Managements
- Seminar: Einführung in die Unternehmensgründung / Businessplan
- Seminar: "Hinsehen" - Kritische Perspektiven auf die globalisierte Welt
- Strategic Marketing
- Strategisches Management und Organisation
- Wissenschaftliches Arbeiten und Reflektieren der Managementforschung

Extracurricular and interdisciplinary qualifications (42 Credits)

The extracurricular and interdisciplinary qualifications include the foreign language modules and other soft skills.

- Foreign Language (CEFR A2 level)
- Foreign Language (CEFR B2 level)
- Internship
- Other soft skills

Bachelor thesis (12 Credits)

The module descriptions of the above-mentioned modules are published under the link <http://www.wiwi.europa-uni.de/Modulkatalog-Bachelor-IBA> on the homepage of the Europa-Universität Viadrina Frankfurt (Oder).

	Name of the module or module group	Semester						Workload (Classes/ Self study/ Credits)	Form of the course offered	Type of recognition of results	Weight for final grade
		1.	2.	3.	4.	5.	6.				
	Basic economic education (Compulsory, 72 Credits)										
Europa-Universität Viadrina	International Management	6						4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Financial Accounting	6						4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Business Informatics	6						4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Mathematics	6						4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Management Accounting		6					4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Production & Logistics		6					4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Microeconomics		6					4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Statistics		6					4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Finance & Investments			6				4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Business Taxation			6				4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Macroeconomics			6				4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Marketing			6				4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Specialization † (Compulsory elective, 54 Credits)										
Europa-Universität Viadrina or Partner university abroad	Module group 1 (18 Credits)										
	Module 1				6			3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 2					6		3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 3						6	3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module group 2 (18 Credits)										
	Module 1				6			3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 2					6		3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 3						6	3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module group 3 (18 Credits)										
	Module 1				6			3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 2					6		3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 3						6	3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138

	Name of the module or module group	Semester						Workload (Classes/ Self study/ Credits)	Form of the course offered	Type of recognition of results	Weight for final grade
		1.	2.	3.	4.	5.	6.				
	Extracurricular and Interdisciplinary competencies (Compulsory elective, 42 Credits)										
	Foreign Language (24 Credits)										
	Foreign Language (CEFR A2 level) (German is compulsory for foreign students)	6	6					8 / 270 / 12	Language course(s)	Language exam	0
	Foreign Language (CEFR B2 level) (German is compulsory for foreign students)			6	6			8 / 270 / 12	Language course(s)	Language exam	0
Viadrina or Partner university abroad	Soft skills (18 Credits)										
	Module 1					6		4 / 135 / 6	module-dependent	module-dependent *	0
	Internship				6	6		0 / 360 / 12	practical activity	reflective internship report	0
	Bachelor thesis (Compulsory, 12 Credits)										
	Bachelor thesis						12	0 / 360 / 12	self study	Bachelor thesis	12/138
Credits / Semester		30	30	30	30	30	30	180			
SUM Teaching Hours (classes)		20	20	20	13	13	9	95			
SUM Total Workload (in hours)		900	900	900	900	900	900	5.400			
Total Workload (in hours) per year		1.800		1.800		1.800		5.400			

† § Section 6 (8) states that students in the second stage of their studies must either complete a semester with a minimum duration of three months at a foreign university or, in justified exceptional cases, successfully complete the module group "European Economics" in accordance with Section 6 (9), within their specialization phase as well as successfully complete modules of at least 18 credits in their specialization phase whose teaching language must not be German. When planning your studies, please take into account at an early stage that there may be shifts in the non-binding study plan due to module offers at partner universities abroad.

‡ In accordance with § 6 (5), in the specialization studies three module groups must be selected from the available compulsory elective module groups. In each of the module groups selected, three modules with 6 credits each are to be successfully completed.

* In accordance with § 4 (2) ASPO, the module description specifies the type of recognition of results.

Annex 3: Non-binding study plan for the International Business Administration (Bachelor) program
for double degrees †

	Name of the module or module group	Semester						Workload (Classes/ Self study/ Credits)	Form of the course offered	Type of recognition of results	Weight for final grade
		1.	2.	3.	4.	5.	6.				
	Basic economic education (Compulsory, 72 Credits)										
Europa-Universität Viadrina	International Management	6						4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Financial Accounting	6						4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Business Informatics	6						4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Mathematics	6						4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Management Accounting		6					4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Production & Logistics		6					4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Microeconomics		6					4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Statistics		6					4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Finance & Investments			6				4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Business Taxation			6				4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Macroeconomics			6				4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Marketing			6				4 / 135 / 6	Lecture with tutorial	According to § 7 (1)	6/138
	Specialization † (Compulsory elective, 54 Credits)										
Europa-Universität Viadrina or Partner university abroad	Module group 1 (18 Credits)										
	Module 1				6			3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 2					6		3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 3						6	3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module group 2 (18 Credits)										
	Module 1				6			3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 2					6		3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 3						6	3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module group 3 (18 Credits)										
	Module 1				6			3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 2					6		3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138
	Module 3						6	3 / 146,25 / 6	module-dependent	According to § 7 (1)	6/138

Annex 3: Non-binding study plan for the International Business Administration (Bachelor) program for double degrees †

	Name of the module or module group	Semester						Workload (Classes/ Self study/ Credits)	Form of the course offered	Type of recognition of results	Weight for final grade
		1.	2.	3.	4.	5.	6.				
	Extracurricular and Interdisciplinary competencies (Compulsory elective, 42 Credits)										
	Foreign Language (24 Credits)										
	Foreign Language (CEFR A2 level) (German is compulsory for foreign students)	6	6					8 / 270 / 12	Language course(s)	Language exam	0
	Foreign Language (CEFR B2 level) (German is compulsory for foreign students)			6	6			8 / 270 / 12	Language course(s)	Language exam	0
	Soft skills (18 Credits)										
	Module 1					6		4 / 135 / 6	module-dependent	module-dependent †	0
	Internship				6	6		0 / 360 / 12	practical activity	reflective internship report	0
	Bachelor thesis (Compulsory, 12 Credits)										
	Bachelor thesis						12	0 / 360 / 12	self study	Bachelor thesis	12/138
	Credits / Semester	30	30	30	30	30	30	180			
	SUM Teaching Hours (classes)	20	20	20	13	13	9	95			
	SUM Total Workload (in hours)	900	900	900	900	900	900	5.400			
	Total Workload (in hours) per year	1.800		1.800		1.800		5.400			

† § 6 (10) states that students in the second phase of their studies must acquire study and examination results that amount to 60 credits within the framework of a double degree agreement with a selected partner universities abroad. The Examination Board shall decide on the recognition of these study and examination achievements, in accordance with the regulations of the respective double degree agreement with the respective foreign partner university, insofar as these have been determined in the agreement. Appendix 1 to this order must also be taken into consideration. When planning your studies, please take into account at an early stage that there may be shifts in the non-binding study plan due to module offers at partner universities abroad. Within the framework of the double degree agreements it is also specified whether the Bachelor thesis is to be written at the Europa-Universität Viadrina Frankfurt (Oder) or at the partner university.

‡ In accordance with § 6 (5), in the specialization studies three module groups must be selected from the available compulsory elective module groups. In each of the module groups selected, three modules with 6 credits each are to be successfully completed.

♦ In accordance with § 4 (2) ASPO, the module description specifies the type of recognition of results.

Annex 4: Study agreement according to § 20 (3) sentence 3 BbgHG
(according to § 10 (2) in connection with § 6 (3) and (4) ASPO)

Name: _____ **Matriculation number:** _____
Study Program: International Business Administration **Desired degree:** Bachelor of Science
Completed Semesters: _____

Already achieved, recognizable ECTS-Credits: _____ **Missing ECTS-Credits:** _____

Additional planning:

Semester	Module / Lecture	ECTS-Credits to be recognized

Individual terms to achieve the study objective:

Remarks:

If the requirements determined in the above agreement on the course of study are not met by the specified date in a justified manner, the student is to be deregistered in accordance with § 14 (5) sentence 2 clause 2 BbgHG.

In accordance with § 10 (3) of the study-specific regulations, in the case of illness, this must be proven as a valid reason with an official medical report. This applies in particular in the case of request for resignation from an examination, extension of the working time for home assignments as examination, e.g. seminar papers, as well as extension of the working time for the final thesis or participation in the final colloquium. A request for consideration of other valid reasons must be made in written form and accompanied by appropriate supporting evidence.

The agreement is to be signed between the student and the head of the examination board.

Date, Signature
Student

Date, Signature
Head of the Examination Board

To be handed in at the Examination Office (Department of Student Affairs) after signing!