# **European University Viadrina Frankfurt (Oder) Faculty of Business Administration and Economics**





## Information sheet for the official form Approval of <u>in country</u> credits earned from exams and other course achievements

### Who needs this form?

Students wish to approval of <u>in country</u> credits earned from exams and other course achievements from <u>outside</u> European University Viadrina.

#### What do you have to take into account?

The approval committee <u>in charge</u> is, without any exceptions, responsible for the approval of credits earned from exams and other course achievements. The application has to be addressed to the head of the approval committee<sup>1</sup>. Incomplete and incompletely filled-in forms will <u>not</u> be considered!

European University Viadrina Frankfurt (Oder)
Examination board of the Faculty of Business Administration and Economics
Große Scharrnstraße 59
D-15230 Frankfurt (Oder)
Germany

All copies of transcripts as well as their corresponding module descriptions (including information about qualifications, contents, literature and ECTS-credits) need to be attached to the application.

ATTENTION!!! Please make copies for your personal records before submitting original documents!

### What happens to the processed application form?

The examination board forwards the processed application form directly to the examination office. The recognized study and examination achievements are then entered accordingly in viaCampus.

<sup>&</sup>lt;sup>1</sup> Not to be mistaken for the examination office!

# **European University Viadrina Frankfurt (Oder) Faculty of Business Administration and Economics**





#### **Form**

Approval of <u>in country</u> credits earned from exams and other course achievements for the study program <u>International Business Administration</u> (Master) – SSO 2021

Street, no:				
Zip code: City:				
Email address:				
<b>Hint:</b> The multiple approval of one course achievement for mooroval of credits earned from exams and other course achieve from those obtained in the study program International Busine that have already been taken, including not been passed, be	ements requires that t ess Administration. Th	hey do no	t significa	antly diffe
Title of the module in the study program International Business Adn (Master)	ninistration Track <sup>1</sup>	ECTS- Credits	Grade <sup>2</sup>	Internal remark (PA)
Track-specific modules to the extent of at least 60 ECTS-Credits and at most 96 ECTS-credits	dits <sup>3</sup>			
non-business/economics modules to the extent of a maximum of 18 ECTS-Credits				
to the extent of a maximum of 10 E013-Greaks	./.			
	.J.			
	.I.			
Master thesis with concluding colloquium amounting to 24 ECTS-Credits				
	./.			
	,		•	
Date/Signature student Da	te/Signature/Stamp e	examiniation	on board	

<sup>&</sup>lt;sup>1</sup> There are four tracks to choose from for function-oriented subject-specific education: Finance, Accounting, Controlling & Taxation (FACT), Finance & International Economics (FINE), Data Science & Decision Support (DSDS), Management & Marketing (M & M).

<sup>&</sup>lt;sup>2</sup> The approval of credits requires a graded record.

<sup>&</sup>lt;sup>3</sup> In the function-oriented subject-specific study education, track-specific modules amounting to at least 60 ECTS-Credits (in the track DSDS at least 72 ECTS-Credits) and a maximum of 96 ECTS-Credits must be taken in one track. In the cross-functional study option, modules from at least two of the four tracks offered must be taken for a minimum of 78 ECTS-Credits and a maximum of 96 ECTS-Credits.